



Wednesday, February 14, 2018  
Select Board and Tri- Board Meeting Minutes  
Town Hall Meeting Room 203 – 6:00 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:00 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Molly Keegan, Chair; Joyce Chunglo, Clerk; Gerald Devine, Member, John Waskiewicz, Member

Also present were: David Nixon, Town Administrator; Jo-Ann Konieczny, Resident; Marlo Warner, DPW Director; Jane Nevinsmith, COA; Patrick Borezo, Library Director; Annie McKenzie, School Superintendent; Armani George, Resident; Michael Spanknebel, Fire Chief; Gage Spanknebel, Resident; Liam Higgins, Resident; Mike Mason, Police Chief; Amy Fyden, Fin Com; Gabriel Owen, Fin Com; Valerie Hood, Fin Com; Sue Glowatsky, Town Collector

## **1. Call to Order**

### **1.1 Call to order**

The meeting was called to order at 6 p.m. by Molly Keegan, Chair. The first portion of the meeting is a Tri-Board and then we will begin the Select Board Meeting.

## **2. Tri-Board Meeting**

### **2.1 FY2019 Budget Presentation**

David Nixon begins a discussion of the FY2019 budget. The Select Board established principles by which to adopt the FY19 budget-

- 1- There will be no proposition 2 ½ override
- 2- The budget will provide level services where possible
- 3- The 4 firefighters positions hired during FY18 budget will be sustained through the FY19
- 4- All areas under our control will be set on a sustainable course
- 5- Where there is program to be expanded those costs are to be shown separately

The Select Board instructed departments to come together as divisions this year instead of individual departments, example general government, and public safety. We also changed the chart of accounts, to provide greater stabilization and to clean up the clutter that existed, and to provide fewer special rules. This will allow us to compare numbers easier than in the past.

Goals and Objectives for FY19 developed by David Nixon and/or the Select Board

- 1- Public Safety – the ability to respond to public safety service needs
- 2- Public Works- the water and sewer rates need to reviewed for the enterprise funds
- 3- Building Maintenance- the budgets were consolidated under the DPW, we increased the budget to allow for the hiring of a maintenance person
- 4- Financial Management – increasing our OPEB contribution by 2 ½ percent per our plan to achieve sustainable funding for OPEB
- 5- Free Cash – we were able to retain over 300,000 dollars of Free Cash for use in a capital program and save 30,000 of that original 300,000



Wednesday, February 14, 2018  
Select Board and Tri- Board Meeting Minutes  
Town Hall Meeting Room 203 – 6:00 pm

- 6- Stabilization fund – It exceeds are percentage targets and total dollar target by 12%. It is steadily decreasing and there will come a time when we struggle. The recommendation is that there is a modest contribution to the fund.

There are several matters still open for discussion – ambulance service, union contract negotiations, non-union cost of living adjustments, management positions (IT, HR, and Finance Director), water and sewer rates, and a reduction in the school funding from other sources. David Nixon states that when we came together as divisions to discuss the budget we focused on finding cuts and the need to find enhanced revenue. In terms of revenue enhancements there were lots of ideas, but they all have to either be voted by the Select Board or at Town Meeting. There is one idea to double the demand fee, which is allowed under the law; this alone would bring \$30,000 to the general fund.  
General discussion of the proposed FY19 budget.

## 2.2 Annual Town Meeting Warrant

This is the review of the first draft of the Annual Town Meeting Warrant. The deadline for the warrant was at 4 pm today, and that time we had 31 articles submitted for the warrant. There are 8 articles that can go on the consent agenda, so this will cut down the number quite a bit. David Nixon offers a brief review of the warrant articles.

- |   |  |
|---|--|
| Article 1 – Grants  | Article 2 – Chapter 90                     |
| Article 3- Short Term Borrowing                                       | Article 4 – Fund Balances                  |
| Article 5 – Revolving Funds   | Article 6 – FY18 Budget Adjustment         |
| Article 7 – Omnibus Budget FY19                                       | Article 8 – H2O Filters                    |
| Article 9 – Capital   | Article 10- School Stabilization #1        |
| Article 11- School Stabilization #2                                   | Article 12- Demand Fees                    |
| Article 13 – Marijuana Sales Tax                                      | Article 14 – Friends of COA gift           |
| Article 15- Real Estate Exemption                                     | Article 16 – CPA Administrative Fees       |
| Article 17- CPA Reserved  | Article 18 – Appoint Treasurer & Collector |
| Article 19 – Animal Control By-law                                    | Article 20 – Mosquito Control District     |
| Article 21 – Nuisance By-Law  | Article 22- Storm Water By-Law             |
| Article 23 – Planning Board Storm water zoning                        |  |
| Article 24 – 27 Planning Board Reserved                               |  |
| Article 28- Petition – Voting Amendment                               |  |
| Article 29 – Petition – Move the Senior Center                        |  |
| Article 30 – Petition – Rescind Senior Center Funding                 |  |
| Article 31 – Petition – Rescind the Recreational Marijuana Moratorium |  |

David Nixon states that Article 31 did not receive the necessary 10 signatures; it only had 5, so the Select Board will need to decide whether to keep it on the warrant.

Motion to remove Article 31 from the warrant.

Motion: Chunglo                      Second: Devine

Vote: 3-1-0



Wednesday, February 14, 2018  
 Select Board and Tri- Board Meeting Minutes  
 Town Hall Meeting Room 203 – 6:00 pm

Jane Nevinsmith asks if it would be possible to reorder the warrant to make all of the consent agenda articles be together on the warrant so articles are taken in order. This would make it less confusing for people.

The Select Board and David Nixon concur that this is reasonable suggestion and they will adjust them.

Motion to approve the Consent Agenda  
 Motion: Chunglo                 Second: Devine  
   Vote: 4-0-0

Finance Committee is not able to approve the Consent Agenda, due to a missing member.

General discussion of the warrant articles.

Motion to close the warrant.  
 Motion: Chunglo                 Second: Devine  
   Vote: 4-0-0

The Tri-Board meeting was adjourned at

**3. Consent Agenda**  
**3.1 Consent Agenda**

Minutes	November 15, 2017, December 6, 2017
Warrants	AP1831S, AP1829S, AP1830V, AP1830, AP1829, AP1828, PR1831, PR1830, PR1829, PR1828, AP1831, AP1831S
Class II Auto Dealer License	ZG Motors - Armani George
Common Victualler License	Genji LLC
Common Victualler License	Hadley Frog LLC dba Sweet Frog
DPW- Appointment - End of probationary period	Daniel Kelley
DPW Permit and Fee Updates	Driveway Permit and Excavation Trench Permit
DPW Surplus Property	Surplus Vehicles to listed on Municibid (see attached list)
One Day Liquor License	Western Mass Climber's Coalition - Central Rock Gym February 10, 2018
One Day Liquor License	The Food Bank of Western Mass - Maple & Mimosas - North Hadley Sugar Shack March 3, 2018
One Day Liquor License	Top of the Campus - Kevin Hart Comedy Show Mullins Center - March 9, 2018
Administrative Fees update	Hadley Conservation Commission permit filings update



Wednesday, February 14, 2018  
Select Board and Tri- Board Meeting Minutes  
Town Hall Meeting Room 203 – 6:00 pm

Motion to approve the Consent Agenda with the removal of the Administrative Fees and that both 1 Day liquor must have an inspection from Fire Chief.

Motion: Chunglo      Second: Devine

Vote: 4-0-0

John Waskiewicz abstains from the DPW items.

Vote: 3-0-1

#### **4. Public Comments: 7:00 - 7:15 pm**

##### **4.1 Public Comments**

Gerald Devine states the MBC is asking for an agenda item for North Hadley Village Hall on an upcoming Select Board meeting.

#### **5. Town Administrator Report**

##### **5.1 Town Administrator Report**

#### **6. New Business**

##### **6.1 Fees**

Sue Glowatsky states that the demand fees were increased in 2009 from a \$5 to \$15 was appropriate; the fee is the same across the board for all assessments. When David stated we needed to look for new revenue generators, we need \$30,000 or we need to cut something. Last year I collected \$29,864 in demand fees at \$15, so we can raise that by increasing up to \$30. However, there will be blowback and you (the Select Board) will be hearing from the residents about this.

Further general discussion of the demand fee and the process.

Marlo Warner states that the DPW would like to change 3 of their fees they have not been changed since 2008 or before. The public way and trench permit have been combined on one form with 2 different fees. The public way permit was \$25, I am proposing changing it to \$60 and the trench permit is \$20 and I would like to increase it to \$80. I checked with 6 other towns and researched the time that we put in. I feel like these are fair compared to surrounding town and our time. The last one is the driveway permit, and I would to increase from \$25 to \$50 dollars.

Motion to accept the DPW fees for public way, trench and driveway permit with updates for roads.

Motion: Devine      Second: Chunglo

Vote: 3-0- 1

John Waskiewicz abstains.

##### **6.2 Fire Department Junior Firefighter Program**

Chief Spanknebel presents the Junior Firefighter program, and introduces Gage Spanknebel and Liam Higgins. Gage and Liam have worked on the junior firefighter program and working on the best practices. They present the program as it would be a pre-firefighter program, they would



Wednesday, February 14, 2018  
Select Board and Tri- Board Meeting Minutes  
Town Hall Meeting Room 203 – 6:00 pm

work as firefighter in non-firefighting parts of the job. This a support only program and we would not fight fires.

Motion to approve the Junior Firefighter subject to legal review.

Motion: Chunglo      Second: Devine  
Vote: 4-0-0

**6.3 Ch61A - Intent to convert to other use - 434 River Dr.**

David Nixon states that this land is coming out of Chapter 61A we have the right of first refusal. It is our recommendation that you waive the right of first refusal and that you waive the 120 day waiting period. It is a .5acre that is being pulled out.

Motion to waive right of 1<sup>st</sup> refusal and the 120 day waiting period for 434 River Drive.

Motion: Chunglo      Second: Waskiewicz  
Vote: 3-0-1

Gerald Devine abstains

**7. Old Business**

**7.1 Senior Center and Library Buildings**

Jo-Ann Konzeiny states that last night the Trustees of the Libraries voted to hire D.A. Sullivan as our OPM and as our Clerk of Works, the contract has been sent to David Nixon and our attorney. Motion to approve the hire of DA Sullivan as the OPM and the Clerk of Works for the Library project.

Motion: Chunglo      Second: Waskiewicz  
Vote: 4-0-0

The library asks for permission from the Select Board to allow the trustees to hire the architect.

Motion to allow the trustees to hire the architect.

Motion: Chunglo      Second: Devine  
Vote: 4-0-0

Jane Nevinsmith states that the Senior Center looks forward to working with Library group.

Jo-Ann Konzeiny states that there is a group that meets consisting of the 2 building committees.

Molly Keegan offers an update from the Planning Board meeting on Tuesday night. There were lots of concerned members of the American Legion about the loss of parking lots. It was offered to the Legion to host a meeting for everyone to discuss their concerns. They declined the offer of the meeting at this time. We will continue to try and engage the members of the Legion in this process and find some sort of cooperative solution.

**7.2 Ambulance Service**

Molly Keegan states that we went out to bid; we received 1 bid from Action EMS. The price was more than we are paying now. We then invited Amherst to come in and they provided us



Wednesday, February 14, 2018  
Select Board and Tri- Board Meeting Minutes  
Town Hall Meeting Room 203 – 6:00 pm

with some new data including overlapping calls and response times. They felt that there would be an increase; it is unclear how high it might be.

We asked Action EMS to provide us with a comparable price compared to exactly what Amherst provides us. We will be reviewing this comparison tomorrow night at a meeting.

### **7.3 Cemeteries**

Cemeteries are being skipped over to another meeting.

### **8. Other**

#### **9. Announcements**

Gerald Devine thanks everyone for participating with the Fragile X foundation at the Legion.

Joyce Chunglo extends the condolences of the Select Board to the families of Eleanor Carroush, Leo Blizniak, John Mokrzecki, Jane Meakim, Randolph 'Wily' Broadhurst, and George Ritter. Our condolences to all of their families.

### **10. Executive Session**

#### **10.1 Union contract negotiations**

Motion to adjourn to executive session and not reconvene in open session.

Roll Call vote: Waskiewicz: Aye; Devine: Aye; Keegan: Aye; Chunglo: Aye

### **11. Adjournment**

#### **11.1 Adjournment**

Meeting was adjourned at 8:03 pm.

Respectfully submitted,

Jennifer Sanders James